

**The Classical Association of Virginia's  
Lurlene W. Todd Teacher of the Year Award**

**ELIGIBILITY**

All teachers and professors of Classics who have taught successfully for at least three years in a public or private school (elementary, middle, high, college, or university) in Virginia and who are members in good standing of the Classical Association of Virginia by November 1 of the academic year of the award competition.

**CRITERIA**

The criteria for this award are similar to those used for the Society for Classical Studies Awards for Excellence in Teaching at the Pre-collegiate Level. Applications are evaluated on at least four of the following factors:

- . Evidence of the success, size, and growth of the teacher's program;
- . Examples of innovative and creative classroom activity;
- . Evidence of improved student learning;
- . Significant numbers of students who continue their study of the classics at the next available level;
- . Examples of outreach and promotion of the classics inside and outside of the teacher's institution;
- . Evidence of the teacher's professional service and profession development;
- . Student success in contests and competitions, especially those offered by the CAV;
- . Examples of student travel and field trips which enhance learning and promote the program;

**NOMINATION PROCESS**

The nominee (or nominators) must submit a nomination packet (in one PDF document) containing the following materials:

1. Cover page including these elements:  
Lurlene W. Todd Teaching Award Dossier for \_\_\_\_\_  
Position: \_\_\_\_\_  
School or College: \_\_\_\_\_  
Nominated by: \_\_\_\_\_  
Current School Year: 20\_\_\_\_-20\_\_\_\_
2. Bulleted list of teaching accomplishments/award/activities – e.g. new teaching assignments; student accomplishments; exciting things instructor did; activities in

school, after school, or at conferences, with or without students, etc. (max 1 page)

3. Nomination letter (max. 2 pages)
4. Optional supplementary materials – e.g. instructor’s teaching statement on beliefs and practices of teaching (max. 1 page), notes from students/parents/colleagues, samples of teaching materials or activities, details of course design, etc. (total optional materials - max. 2-3 pages)

Nominations are due on **April 2**. Send completed application with the nomination form attached to:

Trudy Harrington Becker  
Chair, Lurlene W. Todd Committee  
E-mail: thbecker@vt.edu

### **SELECTION PROCESS**

- 1) The three Award committee members shall be appointed for overlapping three year terms by the CAV President. The senior member will serve as the chair. All members of the committee will receive copies of the Nomination Packet with all supporting documents.
- 2) Each member of the committee will read the documents and rank the nominees.
- 3) The committee will meet in person or by e-mail to compare notes, discuss nominees, select a winner and notify the Executive Board by way of the CAV President.
- 4) The committee chair will arrange for an appropriate certificate and plaque.

### **AWARD PROCESS**

- 1) The Winner will be notified that he/she has won and invited to attend the Spring CAV meeting where a plaque and check is presented. If the winner is unable to attend, a CAV officer or representative should present the award at the School or some other public venue, such as a school board meeting.
- 2) The winner's school, school district, and local paper will be notified of the award.